

MUNISIPALITEIT



MUNICIPALITY

## 2. TENDER NOTICE &amp; INVITATION TO TENDER

TENDER NO. BV1027/ 2023

## PROVISION OF DEBT COLLECTION SERVICES FOR A PERIOD ENDING 30 JUNE 2026

The Breede Valley Municipalities invites tenders for the provision of debt collection services for a period ending 30 June 2026.

Interested service providers can request or collect bid documents from the Supply Chain Management Offices, 51B Baring Street, Worcester. Documents are to be requested or collected as from Monday 8 May 2023 during office hours: Mondays to Fridays 08h00 – 13h00 and 13h30 – 15h00. A non-refundable fee of R 230-00 (Two Hundred and Thirty Rand) for each set of documents, payable by bank guaranteed cheque made out in favour of the Breede Valley Municipality, is required on collection of the bid documents. Cash deposits and EFT's will also be accepted. **Please note: The R230 is only payable if you collect the documents in hard copy from our offices. Documents are also electronic available upon request, free of charge, as the printing costs are for the bidder's own account.**

## ELIGIBILITY CRITERIA

Only those tenderers who satisfy the following eligibility criteria are eligible to submit tenders:

- i. Law firms registered with the Legal Practice Council (Proof of registration with the relevant Legal Practice Council must be submitted with the tender); or
- ii. Service providers who can prove to be registered in full compliance with the Council for Debt Collectors as debt collectors as per the requirements of the Debt Collectors Act of 1998, as amended. (Proof of registration to be attached to the bid document);

Any enquiries regarding the bidding procedure or the issue of bid documents shall be directed to the Supply Chain Management Unit, for attention of Ms. Liezl Plaatjies, at telephone number 023 348 2967 or e-mail address: [lplaatjies@bvm.gov.za](mailto:lplaatjies@bvm.gov.za). Alternatively, Mr. Wilfred Bells at telephone number 023 348 2954 or e-mail address: [wbells@bvm.gov.za](mailto:wbells@bvm.gov.za). Any enquiries regarding technical information shall be directed to the Senior Manager: Revenue, Mr. Magdala, at telephone number 023 348 2665 or e-mail address: [mmagadla@bvm.gov.za](mailto:mmagadla@bvm.gov.za).

Tender offers, in properly sealed envelopes and clearly marked on the outside with the corresponding bid number and description, must timeously be placed in the tender box at Breede Valley Municipality, Credit Control Offices, 53 Baring Street, Worcester, by not later than 11h00 on **Friday, 9 June 2023**. Telephonic, telegraphic, telex, facsimile, electronic or e-mailed, bids will not be accepted. If the bid is late, it will not be accepted for consideration.

The Employer does not bind itself to accept the lowest or any tender and reserves the right to accept any tender or any part thereof, which may result in the acceptance of more than one tender, whichever the case may be. The Employer shall apply the Municipal Supply Chain Management Policy as adopted in terms of Section 111 of the Municipal Financial Management Act, 2003 (Act No 56 of 2003) and relevant regulations. All eligible bids received shall be evaluated in terms of the Employer's Supply Chain Management Policy and the Preferential Procurement Framework Act. The 80/20 preference point system shall be applicable. No bids will be considered from persons in the service of the state.

Breede Valley Municipality  
Private Bag X3046  
WORCESTER

D. MCTHOMAS  
MUNICIPAL MANAGER  
SC 05/2023

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